

**OFFICE OF THE ADJUTANT GENERAL  
HUMAN RESOURCES OFFICE  
CAMP ROBINSON  
NORTH LITTLE ROCK, AR 72199-9600  
TELEPHONE: (501) 212-4208/4215; DSN 962-4208/4215  
<http://www.arguard.org/HumanResources/HROMain.htm>**

**AGR EMPLOYMENT OPPORTUNITY ANNOUNCEMENT NUMBER: 04-102A**

**OPENING DATE: 2 Mar 2004**

**CLOSING DATE: 31 Mar 2004**

**MILITARY GRADE REQUIREMENTS: Enlisted (NTE: SMSgt/E-8)**

**LOCATION: 188<sup>th</sup> Fighter Wing, Fort Smith, AR**

**NOMINATING OFFICIAL: Kenneth D. Griffin, Chief of Safety**

**POSITION TITLE: Safety and Occupational Health Manager**

Individual selected will be ordered to full time duty (state) in Active Guard/Reserve status under Title 32 USC 502(f). Benefits will be commensurate with grade/rank and years of service.

**AREA OF CONSIDERATION:** Onboard AGR members of the 188<sup>th</sup> Fighter Wing. (This announcement runs concurrently with a Technician announcement for the same position.)

**QUALIFICATION REQUIREMENTS:** Must possess or meet requirements for entry into AFSC 1S0X1. Must have a minimum General aptitude score of 53.

**PLACEMENT FACTORS:** Selectee will be subject to uncommon tours of duty, rotational shift assignments and overtime duty. May be required to fly in military or commercial aircraft for TDY purposes. Selectee will participate in unit of assignment during UTAs and Annual Training periods including deployments, special projects and exercises. Upon assignment, must be a member of the 188<sup>th</sup> FW, and assigned to a compatible military position in AFSC 1S0X1.

**SUMMARY OF DUTIES:** The incumbent plans, organizes, directs and evaluates a safety and occupational health program for ground, explosive and nuclear surety (Dull Sword reporting only). Surveys, inspects, evaluates and writes report of findings on all ground and explosive-related property damage and/or personnel injuries to include non-flight aircraft mishaps. Reviews site plans for alteration or construction of buildings, structures, maintenance areas, machines or roadways and coordinates with civil engineering to insure integration of accident prevention principles (proper lighting, machine guards, ventilation, positioning of ground support equipment, proper placement of safety signs, markings, etc.) in compliance with applicable OSHA, DOL, EPA, AF and ANG regulations. Conducts human factor studies in areas for which standards or criteria have not been developed to discover mishap and hazardous condition causes and relationships in order to reduce or prevent their severity. Plans, schedules and conducts safety training classes, lectures, conferences, briefings, meetings and demonstrations; prepares safety training materials and guides for all assigned personnel; assists supervisors in preparing materials for safety topics. Coordinates with

**SUMMARY OF DUTIES CONTINUED:** federal, state, municipal and private industry to obtain safety materials and to facilitate adaptation of industrial safety practices to military methods. Conducts promotional campaigns to stimulate interest in accident prevention. Maintains accident records and evaluates accident data to detect common patterns and trends. Performs other duties as assigned.

**APPLICATION INSTRUCTIONS FOR ANG ACTIVE GUARD/RESERVE POSITIONS:**

Individuals who meet the basic qualification requirements may apply by submitting NGB Form 34-1, Application for Active Guard/Reserve (AGR) Positions, with attachments listed below. Submit applications to: Human Resources Office, Box 946, Camp Robinson, North Little Rock, AR 72199-9600, or to: 188<sup>th</sup> FW/DPM, 4850 Leigh Ave., Fort Smith, AR 72903-6096, 189<sup>th</sup> AW/DPC, 112 CMSgt Williams Drive Suite 103, Little Rock AFB, AR 72099-4802, so that it will arrive on or before the closing date of the announcement. **Application must be signed in original ink. FAXED, INCOMPLETE, AND/OR UNSIGNED APPLICATIONS WILL NOT BE CONSIDERED.** Substantial changes in duties and responsibilities during a job should be fully explained so that appropriate credit may be given. Required attachments to NGB Form 34-1 for this announcement are as follows:

- Current AF Form 422 – Physical Profile Serial Report
- Current height and weight statement
- RIP – Report on Individual Personnel
- SF 181 - Race and National Origin Identification

**THE ARKANSAS NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER, AND AS SUCH ALL APPLICATIONS FOR THIS POSITION WILL RECEIVE CONSIDERATION WITHOUT DISCRIMINATION FOR ANY NON-MERIT FACTOR SUCH AS RACE, RELIGION, SEX, NATIONAL ORIGIN, POLITICS, MARITAL STATUS, AGE, OR MEMBERSHIP IN AN EMPLOYEE ORGANIZATION.**

//SIGNED//

**GERALD L. ROBINSON**

**Capt, AR ANG**

**Supervisor Human Resources Specialist  
(Classification)**